



Akash Integrated Facility Services Pvt. Ltd.

PROFILE

REGISTERED OFFICE

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WHO WE ARE

M/s. Akash Integrated Facility Services Pvt. Ltd. is promoted by group of experts in the field of hospitality services having decades of experience in managing “Facility Management Services” in multinational companies of similar nature.

The company is based at Chennai and has a strong back up of experts in similar and supportive fields.

The Main Core Business of the Company is Facility Services:

The Aim of the company is to take care of the entire facility service of its customers at an affordable cost, and Quality, so that they can concentrate more on their core business.

VISION OF AKASH:

To Provide Quality and Timely Facility Services all over India.

MISSION OF AKASH:

The company’s goal is “Cost Effective” as well as “Timely Quality Deliverability”.



RANGE OF SERVICES OFFERED

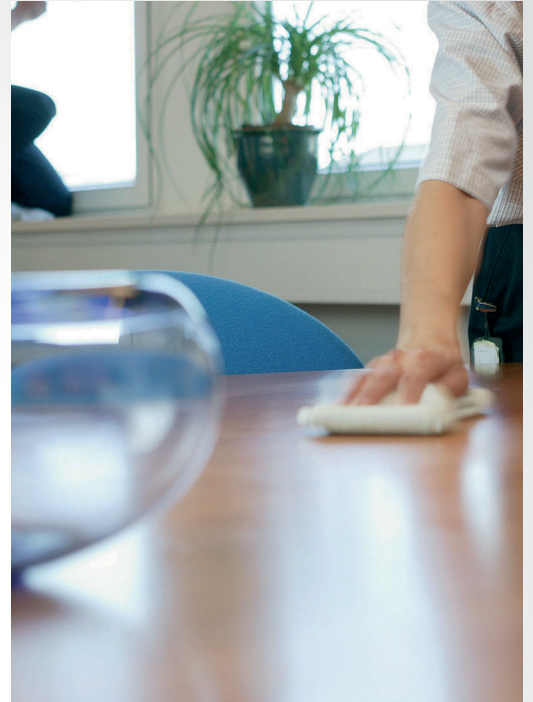
Housekeeping Service	Daily Office Cleaning Wash Room Services Home Care Service Apartment Apartment Common Area Cleaning Industrial Cleaning
Catering Service	Club Operation Industrial Catering Guest House Management Health Care Catering Cafeteria Services
Property Services	MEP Services Security Services Building Maintenance Pest Control Services Landscaping
Office Support Services	Payroll Management Office & Mailing Services Front Office Management Pantry Services

HOUSEKEEPING SERVICE

Daily Office Cleaning

Programs commonly entail the following services, but our office cleaning services are always designed around your Office's particular janitorial needs.

- Restroom cleaning and disinfecting
- Trash gathering, collection, removal and recycling
- Stair and elevator cleaning
- Sweeping and mopping of the floors
- Entrance, reception area and foyer cleaning
- Wipe and disinfect door knobs, telephones and light switches, Kitchen and lounge area cleaning including sinks, counter tops, microwaves, toasters, and refrigerators
- Horizontal surface dusting
- Floor dusting, wet mop and machine scrubbing
- High dusting
- Stripping and refinishing
- Air condition vent cleaning
- Sanitizing all lavatory fixtures, sinks, partitions, walls, etc.
- Vacuuming & cleaning of light fixtures, baseboards, etc.



At Akash, we understand the concerns of our customers and we work diligently to provide quality office cleaning services for your company facility.

Wash Room Services

- Dust ceiling fans, wall ornaments
- Dust air vents & baseboards
- Remove lime, soap, mildew from Grout & Corners
- Clean glass shower doors inside & outside
- Mirrors & chrome fixtures cleaned & shined
- Scrub/disinfect & dry sinks
- Scrub and disinfect toilet both inside & outside
- Vacuum rugs & return when floor is dry
- Empty trash & replace bag
- Clean tissue holder & towel racks
- Vacuum & scrub/disinfect floor, including corners



HOME CARE

Bedrooms

- Change bed sheets Dust and clean interior windows, baseboards, doors, frames, furniture.
Clean ceiling fans.
- Vacuum or sweep and mop floor.
- Living Room/Family Room
- Dust and clean baseboards, furniture and doors.
- Clean mirrors and interior windows.
- Vacuums, Sweeping and Moping
- Dining Room
- Dust and clean baseboards, furniture, and doors.
- Clean mirrors and interior windows.
- Clean tables and chairs.
- Vacuum, sweep and mop.
- Kitchen/Pantry
- Dust and clean doors, cabinets, counters, range tops, microwaves, sink.
- Clean EXTERIOR of refrigerator, stove and oven.
- Sweep and mop.
- Throw away garbage.

Bathrooms

- Clean and sanitize shower/tub and Jacuzzi.
- Clean and Sanitize / Polish Sink, Toilet, Mirrors, Door, Cabinets, Ceramic Tiles, and Exhaust fans.
- Sweep and mop floor.

Service Apartment

- Bed Making
- Rest Room Cleaning
- Floor Cleaning
- Cobweb Removal
- Glass Cleaning
- Kitchen Services
- F&B Services
- Laundry Services
- Front Office Management



- Gardening
- Pest Control
- Common Area Cleaning

Industrial Cleaning

- Floor Cleaning
- Factory Inner & Outer Cleaning
- Machineries under area cleaning
- Oil & Grease Removal
- Restroom Cleaning
- Wastage / Garbage Removal
- Glass Cleaning (6-Feet)
- Cobweb Removing (6-Feet)



CATERING

Kitchen Cleaning

Akash offers professional kitchen cleaning services to the Metro Cities; we are an established company that offers quality and reliable service at affordable prices.

From washing floors to cleaning light fixtures, our fully trained professionals are prepared to exceed your expectations.

Our Kitchen Cleaning Services Include:

- Cleaning Appliances, Counters, Cabinets, Tables and Chairs
- Cleaning range top, drip pans and hood
- Cleaning exterior and top of refrigerator
- Vacuuming and/or washing floors and rugs

Commercial Club / Restaurant Managements

- Front Office Management
- Kitchen Management
- Food & Beverage Services
- Conference Services
- Events & Food Festival
- Banquet Services
- Fitness Center Management
- Library Management
- Room Maintenance
- Housekeeping Services
- Swimming pool Maintenance
- Laundry Services
- Gardening
- Pest Control



Guest House Management

We undertake to maintain your Guest House by providing services round the clock (24/7). With our in-depth industry knowledge, we are providing reliable and cost effective Guest House Management Services. The job training is provided to the professionals, for grooming their personality so that they become proficient in their respective field of work. Under this category, we provide Front Office, Housekeeping, Food & Beverage, Maintenance, laundry services, Occupancy Management, software Handling and others. The reliable Guest House Management Services provided by us is rendered by our highly qualified and experienced team of professionals. All our services are widely acknowledged and demanded corporate houses for cost effectiveness and timely execution.



Health Care Housekeeping

Akash has developed tailor made expertise of excellence in the fields of Housekeeping, Laundry, Office Services, and Maintenance as suit to the needs of a Health Care Industry. Akash has the management, infrastructure and specialized expertise to provide the highest quality services in the healthcare industry. Akash is the professional's choice in contract hospital services. The Hospital Services have been developed to particularly meet the requirements of Multi Specialty Hospitals, Nursing hostels where quality service of highest standards is the paramount objective.

Akash selected Health Care Management Services to improve quality standards, increase patient satisfaction and reduce costs.

Housekeeping / Laundry: The Operation of the Housekeeping Services to conform to norms by inputting high quality trained staffs, combined with standard, cleaning materials. No efforts will be spared to maintain the reputation of the healthcare organization and also of the service provider and ensure maintenance of highest standards without losing sight of the quality requirements and need for the cost effectiveness.

Cafeteria Counters

Our organization is well-known for providing Cafeteria Services, which is widely demanded in offices, guest houses, educational institutes, hospitals and others. These services include arrangements for beverages, snacks and light / heavy Break Fast. Our services are available at industry leading prices and on decided in terms including timing, menu, and cost as per the clients specific requirements.

With our expertise in the respective domain, we are providing reliable Pantry Services to offices, hospitals and corporate houses. The personnel recruited are educated and trained to handle various tasks that are related to the day-to-day operations of the pantry and also maintain proper hygiene. Thus, we have been providing all sorts of commercial catering services for any event, party and seminars as per the client's requirements.



PROPERTY SERVICES

Property Services and managing a property from A to Z requires time, overview and control. Often, time and resources are wasted because tasks are delegated to a range of different suppliers and partners, who rarely have the complete overview nor think in terms of coordination and rationalization of tasks.

Akash Property Services can provide of a long list of services that contribute to optimizing the value of a company's property service budget. We offer anything from staircase cleaning and lawn mowing to technical -or craftsman services.

Our services can be combined in innumerable ways, as selected services or as a complete solution focused on resource optimization, efficiency and systematic planning.

We can handle all tasks related to the physical environment in and around the premises. With a diverse pool of highly skilled employees within a variety of service areas, as well as an extensive network of sub-contractors, we are able to develop, manage and deliver any type of Property Service solution the customer needs. Our objective is to contribute to the existing property investment by servicing the facilities optimally. Akash Property Services is the single solution provider covering all property service needs.



MEP Services

Akash is a professional outsourcing Mechanical, Electrical & Plumbing firm and leading services provider of mechanical, electrical and plumbing design engineering and MEP consulting engineers in India. We specialize in modern MEP Services for equally fresh and reconstruction projects in a wide range of commercial, residential and institutional buildings.

We focus on and dedicated to mechanical drawings, mechanical drafting and design services. We are known for our high quality, cost effectiveness and time bound mechanical electrical and plumbing services complemented by recent facilities.

Security Services

Acting as a true service partner, we offer comprehensive security services to reduce risk and we invest our best efforts to customize our services to cater to unique requirements of our clients. At Peregrine Guarding we understand what customers need when it comes to security. With clients ranging from

blue-chip companies to business houses and individuals, the key to our success lies in customization and man-machine combination. We do not force-fit standard solutions and after studying our customer's existing circumstances, we develop every aspect of our service including the profile of on-site security professionals as different circumstances demand different skill sets and offering services as follows Manned Guarding, Canine Squads, Security Surveys & Consulting, Threat Risk Analysis, Critical Vulnerability Analysis, Special Protection Officers, Executive Protection, Arrangements at Special Events, Investigation and Preventive Measures, Electronic Safety & Security Systems, Peregrine National Command Centre, Security Automation Systems, Intensive Training Services, Safety & Security Drills.

BUILDING MAINTENANCE

- Staircase & Corridor cleaning
- Lift Operators
- Wastage Removal
- Common Area Cleaning
- Glass Cleaning
- Swimming pool Maintenance



PEST CONTROL SERVICES

- Anti Cockroach Treatment
- Anti Termite Treatment
- General Disinfestations
- Mosquito Control
- Rodent Control
- Wood Disinfestations
- Beehive Elimination
- Fly Control
- Fumigation



LANDSCAPING

- Construction and maintenance of green areas
- Parking space management
- External cleaning
- Potted Plant Maintenance (In & Out Doors)



OFFICE SUPPORT SERVICES

Payroll Management

Akash first began offering centralized payroll services. To meet the global payroll services needs of our clients, Unicare responded by offering a comprehensive, centralized Payroll Services and Payroll Processing Outsourcing solution, which is now part of the Business Process Outsourcing corporate.

We successfully implement solutions within the pharmaceutical, manufacturing, financial, insurance, chemical, and transportation industries. It is our philosophy to provide best-in-class support to each client and the workers they recruit. Some of the benefits Unicare offers include:

- Single point of contact
- Standardized on-boarding and off-boarding
- Uniform orientation, compensation, and benefit administration
- Consistent administration of order placement, fulfillment, and management
- Expense administration and management
- Per diem compliance administration and management
- Pre-employment testing
- Flexible invoicing
- Access to electronic funds transfer (EFT) and electronic data interchange (EDI)
- Administration and compliance with wage and hour laws
- Flexible payroll methods



We are dedicated to providing you with a cost effective, customized, turnkey solution that will accelerate change without disruption, create sustainable value, increase stakeholder satisfaction, and generate a platform for business growth and expansion.

Office Support & Mailing Services

Make your front office function running operation standard office functions are often taken for granted. However, inefficiencies in office operations can dramatically affect productivity and quality, costing your organization valuable time and money. We provide a wide variety of specialized office service designed to ensure that your standard office functions are never taken for granted.

Delivering true advantage to your daily process can deliver cost reduction and improved productivity to your business through world-class procedures that optimize efficiency with measurable results. Demonstrated benefits to your Office Services include:

- Access to experienced professionals
- Fully automated processes and formalized systems and procedures
- Unbiased equipment and technology evaluations
- Employee retention and productivity programs
- Scalability for seasonal workloads
- Department budget evaluation and cost reduction
- Improved efficiency, timeliness, and accuracy

Learn specifically how our solutions can reduce your cost for office services and allow you more time to focus on your core business.

Front Office Management

We manage a front office support functions by providing highly skilled staff with a proven management system. We manage all staffing and processes associated with mail and express services.

- Catering Requests
- Data Entry
- Operations Management
- Inventory Management
- Vendor Management
- Courier Management
- Ancillary functions, such as Photo Services and Dry Cleaning
- Conference Management
- Customer Service

Pantry Services

OUR PANTRY SERVICES INCLUDE SERVING OF HOT & COLD BEVERAGES AND SNACKS TO OUR CUSTOMERS. On top of it, we offer you the best service, large scale to corporate bodies and institutions. The logistics are managed effectively through effective operational and stock control systems

We aim to deliver quality food with quality service -and our services are extended to small and mid-sized organizations as well.



Integrated Facility Services

Akash offers a wide range of service solution, from single service to fully Integrated Facility Services (IFS) that combine all of the customer's services and Support functions into one single solution. We offer in-depth knowledge and expertise, many years of experience in developing new methods and techniques, and a high level of service management and employee takeover skills. Akash creates synergies based on our management expertise and service delivery experience. And through synergies we aim to maximize resources-optimization and cost-efficiency. Synergies can be obtained through the combination of management and service delivery from one supplier. Akash Integrated Facility Services is a partnership that helps our customer reduce and focus on their core business. The Partnership evolves from Akash ability to combine people, methods and management. We believe that each customer has a unique combination of needs. Therefore, the best service solution derives from a pool of values and knows shows which are combined to match each individual customer's needs and requirement.

Akash customer satisfaction monitoring

In our Customer Satisfaction Monitoring process is well laid down. We have a specific defined procedure / method for conducting customer satisfaction. This is being conducted twice a year. The present standard of CSS (Customer Satisfaction Statement) is to achieve a minimum of 80% satisfaction.

- A) Sites scoring 80% & above under the head "EXCELLENT" for overall performance is considered as "Best" Performing site.
- B) Sites scoring 70% & above under the head "VERY GOOD" for overall performance is considered as "Best" Performing site.
- C) Site scoring less than 60% under the head "Good" for overall performance is not considered satisfactory and it shall be Re-Surveyed after one months.

Safety

- Providing up-to-date employee safety training and scheduled audits and inspections.
- Actively seeking solutions with employees to maintain safety programs and achieve an accident/injury free work environment.
- Continuous improvement of our work environment by investing in our people, facilities and communities.
- Ensuring compliance with all local, state and federal safety and health standards.
- To support goals, Akash has a formal system implemented at each site and monitored by our team and procedures that are documented in Akash.

Employee Appreciation Schemes

The assessment of Akash site employees is done on following criteria:

1. Quality of work
 2. Quantity of work
 3. Attendance & punctuality
 4. Interpersonal Skills
 5. Cost consciousness
 6. Technical knowledge
 7. Client Management
 8. Approach towards Safety
 9. Hygiene and cleanliness
- In case any employee scoring low in any of the above criteria, we counsel such staff and also send them to our training centers for training/ refresher courses.

Recognition and Reward

We recognize the staff for rewards based on above criteria. The candidates fulfilling most of the criteria will be eligible to receive reward. Also we welcome inputs from client for the same and accordingly decide the best employee and the same activity is carried out on quarterly, Half-yearly & Yearly basis.

Akash staff appreciation schemes

- Top Performance Site
- Superlative Houseman
- Superlative Chambermaid
- Superlative Technician
- Superlative Supervisor
- Star Performer
- Superlative Manager
- Long Service Awards

THANK YOU!